Eagle Valley Elementary I.B. World School
Academic Integrity Policy*
2022-2023

Definition of Academic Integrity

Academic Integrity is honest and responsible scholarship where students are expected to submit original work and give credit to other people's ideas.

Maintaining academic integrity involves:

- Creating and expressing your own ideas in coursework.
- Acknowledging all sources of information.
- Completing assignments independently or acknowledging collaboration.
- Accurately reporting results when conducting your own research or with respect to labs.
- Honesty during examinations.

From: *Academic Integrity Definition | Michigan State University.* (2018).

Application of Integrity

All stakeholders are required to act with integrity in all academic situations. However, the growth and development of students is the primary concern of Eagle Valley Elementary. In situations where integrity is not used, honesty is the expected behavior. Circumstances for these situations are always changing; therefore, when appropriate, a situation may be used as a teachable moment for the development of learning.

Purpose and Commitment

"An academic honesty policy ensures that a school's procedures for this practice are transparent, fair, and consistent. It describes the rights and responsibilities of all members of the school community so that everyone understands what constitutes good practice, and misconduct, and what actions are to be taken if there are transgressions. The policy should be dynamic and ensure that students are taught good practice in all aspects of their work." -from Academic Honesty in the IB Educational Context, 2014

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Academic honesty requires an understanding of the difference between academic honesty, intellectual property, plagiarism, and authentic authorship. Students should recognize that they are personally responsible for academic honesty and be able to recognize what behaviors constitute academic misconduct (for example, plagiarism, copying another's work, using unpermitted notes or collaboration, and so on). Teachers can encourage this engagement by establishing clear and engaging learning objectives and assessment practices while also providing time for individual evaluations of progress to avoid social comparisons or performance differences (Stephens and Wangaard 2011).
-from Academic honesty—Primary Years Programme

At Eagle Valley Elementary School, in alignment with IB philosophy, all stakeholders are committed to the promotion of academic integrity in the learning process, in the product(s) of learning, and in daily personal and social interactions.

The purpose of this policy is to define academic integrity, honesty, and the principles that will guide our practice.

Considerations
When developing this academic integrity policy, stakeholders considered:

- the roles of parents, teachers, and students in the development of academic integrity
- the relationship between social, personal, transdisciplinary, and technological skills when demonstrating academic integrity
- the developmental needs of students
- the demonstration of academic integrity in the arts and in personal, social, and physical education
- the relationship between the demonstration of academic integrity and the IB Learner Profile, International-Mindedness, the 5 Essential Elements of the PYP
- the purpose and guidelines of the PYP Exhibition

Guiding Principles and Practices of Academic Integrity

<u>**Principles**</u>:

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At Eagle Valley, academic integrity is modeled and explicitly taught. All staff are responsible for addressing academic integrity through the five fundamental values of honesty, trust, fairness, respect, and responsibility in authentic contexts. Instances of academic dishonesty are to be regarded as opportunities for "teachable moments" and will be addressed in alignment with school and district policies.

Practices:

Role of Students
Students will:
- understand:
    - It is okay to use the ideas of others if you put their ideas in your own words
    - *When you use the ideas of others you must give them credit for utilizing specific methods to record the resources used, such as bibliographies and works cited, using the APA format. (from Exhibition Guidelines for Students, 2009 and 2017)*
    - academic integrity is essential for school and life.
    - They will need to demonstrate independence and responsibility for their learning.

    - The meaning of plagiarism and copyrighting (intermediate level)
- *give credit to all that have collaborated to create an idea*

- *be principled in the use of digital libraries, digital images or other data acquired with the help of technology... (from Exhibition Guidelines, 2009 and 2017)*

    A printed text: record the author(s), title, publisher, and date of publication

    A website: record the website address (for example, http://www.un.org/Pubs/CyberSchoolBus /index.html)

    An interview: record the name, address, role of the person, and the date of the interview

    An experiment: record the equipment and method used, the results, and conclusions

    A work of art: record the title, artist, and reference (museum, recording) if appropriate

Role of Parents
Parents will:
- be informed of academic integrity in the school setting and beyond
- support the practice of academic integrity with their words and actions
- encourage academic integrity by recognizing academic honesty

3

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- help their child(ren) access resources for personal inquiries —people, places, media, and information
- *promote independent inquiry and respect their child(ren)'s ownership of the (inquiry)process (from IB PYP Exhibition Guidelines 2009 and 2017)*

Role of Teachers
Teachers will:
- model the practice of academic integrity with their words and actions by
  - acknowledging the ideas and work of others
  - demonstrating independence and responsibility for own learning
- provide opportunities for students to demonstrate academic honesty by
  - discussing different perspectives and interpretations
  - developing learning tasks that require that students synthesize information and put those ideas into their own words
- explicitly teach the expectations for academic integrity and honesty when communicating ideas in words and writing and when creating art by
  - *encouraging students to use a balance of primary and secondary sources help students access information/ and ensure they know how to cite sources used in research (from IB PYP Exhibition Guidelines, 2009)*
  - taking advantage of teachable moments to reinforce integrity and discourage dishonesty
- develop essential agreements with students regarding academic integrity and honesty *Note: mentors and parents should be informed of these agreements (from IB PYP Exhibition Guidelines, 2009 and 2017)*

Definition of Terms Used in this Policy

Plagiarism- the representation, intentionally or unwittingly, of the ideas, words, or work of another person without proper, clear, and explicit acknowledgment. The use of translated materials, unless indicated and acknowledged, is also considered plagiarism (IBO, n.d.).

Copyright- the exclusive, legally secured right to reproduce, distribute, and perform a literary, musical, dramatic, or artistic work.
(from http://www.britannica.com/EBchecked/topic/136956/copyright)

 Collusion- is defined as supporting academic misconduct by another student, for example, allowing one's work to be copied or submitted for assessment by another.

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- Ib organization. (n.d.). Search. Retrieved from https://ibo.org/search/?q=Academic Honesty

Resources:

Academic Honesty In the IB Educational Context. (2018). IB Publishing. International Baccalaureate
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   ibpublishing.ibo.org/server2/rest/app/tsm.xql?doc=g_0_malpr_sup_1408_1a_e&part=2&cha
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   ombud.msu.edu/academic-integrity/What%20is%20Academic%20Integrity.html

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